



***Doña Ana Mutual Domestic Water Consumers Association***  
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The following are the minutes of the Regular Meeting of the Doña Ana Mutual Domestic Water Consumers Association Board of Directors, October 16, 2025 convened at 3:00 p.m. in the Doña Ana Mutual Domestic Water Consumers Association Board Room located at 5535 Ledesma Dr., Las Cruces, NM 88007:

### **Call to Order & Roll Call**

Vice President Morrow called the meeting to order at 3:00 p.m. and called roll:

Secretary/Treasurer – Brian Cox, Present

Board Member – Brian Clouse, Present

Board Member- Ralph Owens, Present

A Quorum was declared.

### **Others in Attendance:**

Legal Counsel- Nann Winter (Excused Absence)

Executive Director- Jennifer Horton

Office Manager- Margo Lopez

### **Approval of Agenda**

Mr. Owens moved to approve the agenda as presented; the motion was seconded by Mr. Cox. There was no further discussion, and the motion passed unanimously by roll call vote 4-0.

## **Minutes**

Mr. Owens moved to approve the Regular Board Meeting Minutes of August 21, 2025 as presented; Mr. Cox second. There was no further discussion, and the motion passed unanimously by roll call vote 4- 0.

## **Customer Issues and Public Input**

None

## **Board President Report**

Vice President Morrow reported he was not aware of any significant issues or complaints.

## **Staff Reports**

Ms. Horton provided financials for the months of August and September. Ms. Horton began to review the Check Listing and that everything was standard for utilities and supplies. She pointed out for the month of September there were some large checks written to Morrow Enterprises, Inc. for both the current project, Southeast Collection and the Dona Ana Village Lift Station and Forcemain. She additionally reported there was a debt payment for \$112,000 to New Mexico Environment Department (NMED). Ms. Horton reviewed the Budget Report for the end of August. She stated the revenue was \$1.3 million and operating expenses of \$978,000 with a net difference of \$355,000. She further reported there was grant revenue and grant expenses for a net difference of \$630,000 for the month of August. Ms. Horton reported that the Association was not in the positive for overall in the month of September but shared that there were outstanding receivables. She reported \$1.9 million in total revenue for the first quarter and \$1.4 in expenditure for a net difference of nearly \$500,000. She

reported she is waiting on a large receivable of a little over \$1.3 million from the State and Federal reimbursement. She further reported this may take a while.

Ms. Horton provided the Balance Sheet stating it is a current cash position and stated for the month of September there were some transfers that would need to be backed out and sitting with approximately \$2.3 million in cash and down about \$1.2 million, which she pointed out is the receivable she is waiting on from the State and Federal reimbursement. She wrapped up the financials with the Income Statements as they both tied back to the Budget Report.

Ms. Horton provided a written report for the Project Updates. She reported on the Southeast Collection Project and shared there is not a lot going on with it as we are waiting on USDA to come back to move forward with alternate #4. She stated they are working on cleaning up on roads but have completed base bid, alternate #1, #2, and #3. Ms. Horton further stated that the substantial is still pending. She continued to report that some of their warranties have run as their completion has been done for over a year on base bid, alternate #1 and alternate \$3 and have not been allowed to have substantial completion, therefore, they have had to warrant it this entire time. Ms. Horton stated that should USDA makes them sign a year warranty at substantial she reported she would not be calling them for warranty work. She expressed she did not think it was fair that the contractor needs to warrant something for 3 years when the USDA changed the rules or terms mid-way of the contract. Ms. Horton explained that USDA, 90-days ago, shared that they will no longer allow for partial substantial's any longer, despite their approved contract and further discussion ensued.

Ms. Horton reported on the Picacho Hills Sewer Main Protection Project has not moved forward and she is having difficulty finding a contractor willing to do this project. She reported that she had a couple of years before the funding goes away.

Ms. Horton reported that she received the Wastewater Master plan have been completed and submitted to the State. She further stated she is waiting on the State's review and comments.

Ms. Horton stated the West Mesa Water System Design Project is ongoing.

Ms. Horton stated the Dona Ana Village Lift Station and Force Main Phase 2 Project Base Bid has been completed and is pending the schedule for substantial completion.

Ms. Horton stated all funding applications are on hold with the Stated until USDA returns.

Ms. Horton reported on subdivisions. She stated she has not seen or heard anything from Desert Oaks since the last round of comments were sent back to them.

Ms. Horton shared the Buena Suerta Subdivision, is currently seeking new water rights as the State rejected the one, they had prior.

Ms. Horton reported on the Reyes Westwind Subdivision. She stated their water rights issues were similar to Buena Suerta's Subdivision and were no good. Therefore, they have sold the property.

Ms. Horton shared she has not seen any revised plans for the Villas with the 87 residential lots. She further stated it is reported to have some issues.

Ms. Horton reported that the Prieto Subdivision has 9 lots and has received and reviewed the plans. However, the water rights were rejected. She explained that they had ground water rights, and the State Engineer tied it to their surface water rights and designated them to only be used for agricultural purposes. Therefore, they cannot be transferred to us and will need to find new water rights.

Ms. Horton reported that there was 982 new AMI meters installed, and no new operator certifications were obtained for the months of August and September.

Ms. Horton discussed the robbery of a staff member and led discussion on security measures and desired modifications for the office and its lobby. Further discussion ensued.

Ms. Horton provided the Customer Service Report for the Board of Directors to review.

**New Business**

None

### **Unfinished Business**

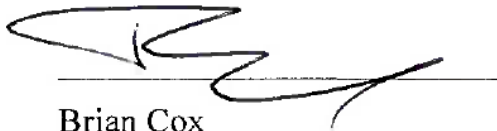
Mr. Cox moved the Approval of New Members New Meters; the motion was seconded by Mr. Clouse. The Chair called for discussion of the motion. There was no further discussion, and the motion passed unanimously by roll call vote 4-0.

### **Board Open Discussion**

None

### **Adjournment**

Mr. Owens motioned to adjourn at 4:16 p.m., with a second from Mr. Cox. The motion passed unanimously 4-0.



Brian Cox

Secretary/Treasurer

1/20/2026  
Date