



Doña Ana Mutual Domestic Water Consumers Association
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The following are the minutes of the Special Board Meeting of the Doña Ana Mutual Domestic Water Consumers Association Board of Directors, July 28, 2021 convened at 2:00 p.m. at 5535 Ledesma Drive, Las Cruces, NM 88007.

Call to Order & Roll Call

President Melton called the meeting to order at 2:00 p.m. and called roll:

Vice President – Jamie Stull, Present

Secretary/Treasurer – Kurt Anderson, Present

Board Member – Paul Maxwell, Present

A Quorum was declared

Others in Attendance:

Executive Director- Jennifer Horton

Office Manager- Margo Lopez

Approval of Agenda

Dr. Maxwell motioned to approve the agenda as presented; the motion was seconded by Dr. Anderson. There was no further discussion and the motion passed unanimously by roll call vote 4-0.

Customer Issues and Public Input

None

Board President Report

President Melton stated there have been no significant issues reported.

Unfinished Business

Mr. Stull moved the Approval of Resolution 2021-11 4th Quarter Report; the motion was seconded by Dr. Anderson. The Chair called for discussion of the motion. Discussion was initiated by Ms. Horton. Ms. Horton stated the report is submitted quarterly to the state. She reviewed the report stating the completed year reflected \$1.9 million in excess as she had held back during the pandemic with expenditures and capital purchases. There was no further discussion, and the motion passed unanimously 4-0.

Mr. Stull moved the Approval of Resolution 2021-12 FY 2022 Budget; the motion was seconded by Dr. Maxwell. The Chair called for discussion of the motion. Discussion was initiated by Ms. Horton. Ms. Horton reviewed the Budget Comparison Report in great detail, provided projections in each area and further discussion ensued. There was no further discussion, and the motion passed unanimously 4-0.

Mr. Stull moved the Approval of Resolution 2021-13 CIF 5523 Match; the motion was seconded by Dr. Anderson. The Chair called for discussion of the motion. Discussion was initiated by Ms. Horton. Ms. Horton stated this is for the Rehab of the Force Main and Lift Station in the Village / Pedro Madrid. She further stated this is for up to 10% of the amount drawn. She further stated the maximum amount would be \$292,156 which is in the budget that was previously approved. There was no further discussion, and the motion passed unanimously 4-0.

Board Open Discussion

Dr. Anderson stated he would like to get an estimate to instrument wells, powerline monitoring and cyber security. He asked Ms. Horton if there would be any changes to the CDC mask requirements. Ms. Horton stated there were no changes taking place at this time.

Dr. Maxwell stated he would like to have discussion at a later time to address areas of improvement to better the organization and the board.

President Melton shared a quick reminder the prioritization for the ICIP projects is approaching.

Adjournment

Mr. Stull motioned to adjourn at 3:10 p.m., with a second from Dr. Anderson. The Chair called for a vote on the motion. The motion passed unanimously 4-0.



Kurt Anderson

Secretary/ Treasurer

8/19/21
Date